

**GOVERNMENT OF ARUNACHAL PRADESH
DEPARTMENT OF INDIGENOUS AFFAIRS
CHIMPU::ITANAGAR**

QUOTATION

File No. DIA-12011/13/2023.

Dated Itanagar the 10th August 2023.

Sealed quotations are hereby invited from the local authorized firms for Administrative Expenses (E-office), under Department of Indigenous Affairs, Govt. of Arunachal Pradesh, Itanagar as per title and specification given:-

Sl. no	NAME OF THE WORK	Duration of Projects	Maximum Unit Cost
1	Installation of CCTV & Intercom at Office Convention hall complex of Directorate of Indigenous Affairs, Chimpu.	2 (Two Months)	10.00Lakhs

TERMS AND CONDITIONS

1. The sealed quotations along with the other terms and conditions can be obtained from the office of the Directorate of Indigenous Affairs, Chimpu, Itanagar, Arunachal Pradesh on every working day w.e.f **22.08.2023**.
2. Sealed quotations shall be received in the office of the Directorate of Indigenous Affairs Department, Chimpu, Itanagar, Arunachal Pradesh on every working day upto **1600 hrs**. The last date for receiving of the quotation will be **04.09.2023**, upto **1200 hrs** and the same will be opened on the same day at **1530 hrs** by the committee / board for finalization of rate.
3. The envelope containing the quotation should be sealed and clearly super scribed with the words **as given above at Sl. No. 1** addressed to the office of the Directorate of Indigenous Affairs Chimpu, Itanagar, Arunachal Pradesh.
4. A valid trading license for the above purpose should be submitted along with the sealed quotation.
5. Sample of previously completed similar jobs to any department is to be submitted with the quotations.
6. The rate per unit should be inclusive of GST and all other expenses.
7. The undersigned has the right to accept or reject any quotation without assigning any reason.
8. The Applicant/ Firm should not be blacklisted by any Central govt./State govt./Govt. bodies.
9. Valid GST copy should be produced.
10. Department of Indigenous Affairs will be the final arbiter in cases of potential conflicts of interest. Failure to notify Department of Indigenous Affairs of any potential conflict of Interest will be invalidate any verbal or written agreement.
11. The bidder shall deposit EMD @1% of the bidding amount in the form of DD/FD in favor of Director, Indigenous Affairs.

12. The bidder shall supply the material as per specifications given in bid and complete within the stipulated time.
13. The bidder shall submit the audited financial statement for the last 2 (two) years- 2021-22 & 2022-2023.
14. The office has the exclusive right to reject the material if found unsatisfactory and bidder shall replace the material as in agreed specifications given in the bid.
15. The selected firm shall submit performance security @3% of the bid amount in favor of Director, DIA in form of DD/FD having validity of at least 45 days from the completion of supply material.
16. The performance Security shall be for forfeited if the bidder fails to comply the terms and conditions stipulated in the bid.

Payment terms:

Payment shall be made after due verification and completion of the supply material/Installation of CCTV & Intercom.

PREFERENCES:

1. The preference will be given to the firm/ Applicants having prior experience in the similar work/ fields.
2. The preference will be given to the Firm having its shops in Arunachal Pradesh. Particularly in Capital Complex.

Sd/-
(Nyali Ete) IAS
Secretary (DIA)
Govt.of Arunachal Pradesh.
Itanagar

Memo No. DIA-12011/13/2023

Dated Itanagar the 10th August 2023

Copy to:-

1. The notice board, Department of Indigenous Affairs Office, Chimpu.
2. Office copy.

Signed by
Sokhep Kri
Date: 18-08-2023 18:22:27

(Sokhep Kri)
Director, Indigenous Affairs
Govt.of Arunachal Pradesh
Itanagar.

Profile of the Firm

SL.NO	Particulars	Details
1	2	3
1	Name of firm/Venders/Individual	
2	Name of Proprietor/Individual	
3	Name of the Manager	
4	Address with PIN Code	
5	Mobile Number	
6	E-mail ID	
7	Bank Details :	
	a - Bank Name	
	b - Branch	
	c - Account Number	
	d - IFSC Code	
8	Aadhaar number (photo copy must be attached)	
9	GST Registration Certificate. (Photo Copy must be attached)/ If applicable.	
10	Valid Trading license (photo copy must be attached) / If applicable	

Signature:

Name:

Seal of the Firm: