

GOVT. OF ARUNACHAL PRADESH
DIRECTORATE OF URBAN LOCAL BODIES
ITANAGAR

E-file No. DULB-14016/3/2024/1497-98

Dated, Itanagar, the 12th January 2025

ADVERTISEMENT FOR ENGAGEMENT OF CONSULTANTS FOR STATE
CLIMATE CENTRE FOR CITIES(SC-3) IN ARUNACHAL PRADESH

Applications are invited from individuals for State Climate Centre for cities (SC-3) under Directorate of Urban Local Bodies, Arunachal Pradesh for development of policies, project implementation, research, and capacity building, etc. for the state of Arunachal Pradesh as per Guideline of CITIIS 2.0 State Action (Component 2.0), purely on contractual basis for the following posts:

1. The **Chief Climate Action Officer** must have the following educational & work experience (minimum):

No. of vacant post	01 (One)
Educational Qualification	Ph.D. or Master's degree in Environmental Sciences, Environmental Planning, Ecology, Environmental Engineering.
Years of Experience	Preferred 7 years of relevant experience (negotiable with relevant work experiences up to 5 years)
Field of Experience	<ul style="list-style-type: none">➤ Must have experience of having worked in an Advisory/Consultancy/PMC/PMU etc. to government or Govt. Agencies at the City/State / Regional / National-level.➤ Must have experience as Team Manager/ Team Leader for at least 3 years➤ Majority of submitted work experience must be in projects or programmes related to Climate change/Environmental Planning/ Ecological conservation and similar issues.➤ Experience in planning and implementation of climate-related programmes.

Terms of Engagement

Period of Engagement	1-year, extendable up to 3 years based on performance. However, each extension shall be for 12 month-period only.
Remuneration	Fixed remuneration of Rs.85000 /month with 2%

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	annual increment.
Place of posting	State Climate Centre for Cities (SC-3) at the Directorate of Urban Local Bodies
Broad Responsibilities (indicative list)	<ol style="list-style-type: none"> 1. Operational head of CITIIS 2.0 Programme in the State 2. Point of contact between Ministry of Housing and Urban Affairs, Govt of India; National Institute of Urban Affairs, New Delhi and Department of Housing and Urban Affairs, Govt of Arunachal Pradesh. 3. Ensure initiation and successful completion of all the key performance indicators as mandated in the CITIIS 2.0 programme guidelines 4. Undertake the Climate data collection and analysis 5. Responsible for all climate related analysis and reporting; policy preparation and related works. 6. Preparation of State level climate Action plan.

2. The **Environmental and Social Officer** must have the following educational & work experience (minimum):

No. of vacant post	01 (One)
Educational Qualification	Degree in Environmental Sciences, Environmental Planning, Ecology, Geography, Environmental & Civil Engineering.
Years of Experience	Preferred 5 years of relevant experience (negotiable with relevant work experiences up to 3 years)
Field of Experience	<ul style="list-style-type: none"> ➤ Must have experience of having worked in an Advisory/Consultancy/PMC/PMU etc. to government or Govt. Agencies at the City/State / Regional / National-level. ➤ Must have work experience in project/programme planning and execution at city-level in urban projects like: water body restoration, Solid waste management and used water treatment project, heat management & air quality, etc. ➤ Must have experience in project monitoring and evaluation – especially for government clients. ➤ Knowledge of environmental Acts/rules, NGT and byelaws ➤ Knowledge of biodiversity assessment, conservation planning, climate change, global warming and sustainable resource management principles.

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Terms of Engagement

Period of Engagement	1-year, extendable up to 3 years based on performance. However, each extension shall be for 12 month-period only.
Remuneration	Fixed remuneration of Rs.50000/month with 2% annual increment.
Place of posting	State Climate Centre for Cities (SC-3) at the Directorate of Urban Local Bodies
Broad Responsibilities (indicative list)	<ul style="list-style-type: none"> ➤ Work with Chief Climate Action Officer to provide expertise related to environmental issues. ➤ Prepare action plan for sanitation related projects like solid & used water management. ➤ Prepare policies/guidelines/SOP related to solid /liquid and other environmental matters. ➤ Any other works as assigned by the Department from time to time.

3. The **IT expert** must have the following educational & work experience (minimum):

No. of vacant post	01 (One)
Educational Qualification	B.Tech in Computer Science/IT/ MCA
Years of Experience	Preferred 5 years of relevant experience (negotiable with relevant work experience to 3 years)
Field of Experience	<ol style="list-style-type: none"> 1. Experience in website designing, .NET, Java and hardware & software trouble shooting. 2. Cloud computing 3. Experience in working with MIS under any Govt/PSU project/scheme. 4. Experience in Geo-spatial & remote sensing.

Terms of Engagement

Period of Engagement	1-year, extendable up to 3 years based on performance. However, each extension shall be for 12 month-period only.
Remuneration	Fixed remuneration of Rs.50000/month with 2% annual increment.
Place of posting	State Climate Centre for Cities (SC-3) at the Directorate of

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	Urban Local Bodies
Broad Responsibilities (indicative list)	<ul style="list-style-type: none"> ➤ Website designing ➤ Design and development of State Climate Data Observatory (SCDO) ➤ MIS reporting and updation.

4. The Environmental Engineer must have the following educational & work experience (minimum):

No. of vacant post	02 (Two)
Educational Qualification	Degree in Environmental Engineering/Master Degree in Environmental Engineering in case of BE(Civil).
Years of Experience	Preferred 1 years of relevant experience (negotiable)
Field of Experience	<p>5. Any work experience in project/programme related to water body rejuvenation, Solid waste management and used water management project etc.</p> <p>6. Knowledge of issues related to climate change, pollution and global warming etc.</p> <p>7. Knowledge of environmental Acts/rules, NGT and byelaws.</p> <p>8. Knowledge of biodiversity assessment, conservation planning, and sustainable resource management principles.</p> <p>9. Skill of AutoCAD, Microsoft excel and power point presentation.</p>

Terms of Engagement

Period of Engagement	1-year, extendable up to 3 years based on performance. However, each extension shall be for 12 month-period only.
Remuneration	Fixed remuneration of Rs.35000 /month with 2% annual increment.
Place of posting	City Climate Cell at the Itanagar Municipal Corporation/Pasighat Municipal Council.
Broad Responsibilities (indicative list)	<ul style="list-style-type: none"> ➤ Work with City Climate Action Officer to provide data related to urban outcome frameworks, including Climate Smart Cities Assessment Framework and the incorporation of the climate action plan into Municipal Budget. ➤ Identification of gaps in environmental plan policies and preparation of city level climate action plan. ➤ Any other works as assigned by Municipal Commissioner/ Executive Officer from time to time.

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5. The candidates found eligible as per requirements shall be informed via email and invited for an interview.
6. The Director, Urban Local Bodies reserves the right to reject any applications, if he so finds necessary.
7. The application must be made with the following separate headings:
 - a. Detailed CV with whatsapp number and email id.
 - b. Proof of requisite educational qualification
 - c. Proof of years of relevant work experience in the desired areas of expertise.
 - d. The CV must list the years of work experience in tabular format as follows

Sl.	Firm/Establishment	Designation	Focus of Projects engaged	Period of engagement (years and months)

8. The last date for receiving online application shall be 17th January 2025 till 4:00PM.
9. The application with all documents must be sent over email at: arunachalcitiis@gmail.com before the last date of submission of application.

Jan 12/1
Director,

Directorate of Urban Local Bodies
Department of Urban Affairs
Govt. of Arunachal Pradesh,
Itanagar

Memo No. DULB-14016/3/2024/*1497-98*
Copy to:-

Dated, Itanagar, the ___ January 2026

1. PS to the Commissioner, Urban Affairs, Govt. of Arunachal Pradesh for information.
2. The Director, Information & Public Relation, Arunachal Pradesh, Naharlagun with a request to publish this advertisement in local dailies and in one all-India edition of a national daily.
3. The Director, Department of IT & Communication, GoAP with a request to publish this advertisement in Govt. of Arunachal Pradesh State Portal.
4. This office website- <https://ulb.arunachal.gov.in>
5. Office copy.