

**GOVERNMENT OF ARUNACHAL PRADESH
DEPARTMENT OF CULTURAL AFFAIRS
DIRECTORATE OF RESEARCH
(Culture, History, Archaeology,
Museum, Archives & Philology)
ITANAGAR**

Dated Itanagar the 24th April' 2025

"NOTICE INVITING TENDER"

E-Tender is hereby invited in the official website of the Directorate of Research (www.research.arunachal.gov.in) from local reputed firms for periodical lease out of Government property (Cafeteria, Southern Gate Itafort, Itanagar), having experience in running hotel or cafeteria within Papum Pare District.

The last date of submission of e-tender with all necessary documents in the official website given above is **17/05/2025** upto **14:00 hours** and it will be opened on same day at **15:00 hours** in presence of constituted board members.

The constituted board reserves the right to accept or reject the highest bidder (H1) without assigning any reason thereof.

The security money for an amount of Rs.60,000/- (**Refundable**) should be deposited in the form of Third Party FD in favour of Director of Research, in any nationalized bank, Capital Complex, Itanagar.

The Reserve price for property is fixed at **Rs.60,000/-** (Rupees Sixty thousand) only per annum @ Rs..5000/-PM

1) Documents (self attested with seal) to be submitted with tender:

- a) Firm Registration/Trading License (Up to date).
 - b) No Objection Certificate from IMC.
 - c) GST Registration / GST clearance certificate.
 - d) Pan Card.
 - e) PRC/ST/ Adhaar Card.
 - f) Passport size photograph (self attested Three copies)
 - g) Experience Certificate of running Cafeteria or Hotel for minimum of **3(three) years** (Preference will be given having higher experience).
 - h) Bank solvency Certificate.
 - i) The tenderer may inspect the property (Cafeteria building) prior to submission of tender.
- 2) The successful bidder has to execute a Deed of lease agreement mentioning stipulated terms & conditions with the Department prior to occupation of the said properties (Cafeteria, Southern Gate, Itafort).
- 3) No complain will be entertained after acceptance of the tender.
- 4) The tenderer should mention the bidding amount both in figure and word in bold capital letter in a separate page.

- 5) No bidding price lower than the reserve price i.e Rs.60,000/- (Rupees sixty thousand) only will be accepted.
- 6) The undersigned reserves the rights to cancel any or all the tender without assigning any reason thereof.
- 7) The lessee shall pay the electricity and water supply charges to respective departments on monthly basis and submit the money receipt to the department.
- 8) **Governing Law:** This Deed of agreement shall be governed by and construed in accordance with the laws of as applicable in the Itanagar Permanent Bench of Guwahati High Court or Session Court Yupia or CJM court Yupia or JMFC

Digitally signed by

Pisa Kachi

Date: 25-04-2025 11:34:00

Chairman
(Pisa Kachi), FAO
Director of Research,
Govt. of Ar.P., Itanagar.

Copy to:

1. The DIPR, Naharlagun Govt. of Arunachal Pradesh for kind information and publication in local newspapers please.
2. Smti Momi Tayang, Archival Assistant –cum-Nodal Officer, e-office, Directorate of Research, Govt. of A.P., Itanagar. She is requested to upload the e-tender Notice in the official Website.
3. Shri Grayu Gyati, LDC DR's office, Itanagar for information and necessary action please.
4. Office Notice Board.
5. Office Copy.

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TERMS AND CONDITIONS OF DEED AGREEMENT

1. The reserve price for leasing the cafeteria (Southern Gate, Itafort) shall be fixed by the constituted board of the department from time to time.
2. The bidding price must be deposited in the form of a demand draft (DD) in favour of Director of Research in advance, prior to Handing-Taking of the Cafeteria Building after execution of Deed of Agreement
3. The lease period shall be for duration of 3 (three) years, after which the lease will be automatically terminated.
4. The bidder shall not claim an extension of the lease period but may participate in the next tendering process.
5. The bidder shall not have the right to erect additional permanent structures or modify the existing structure without obtaining prior permission.
6. The department will not be responsible for providing furniture, utensils, or any other equipment required for the cafeteria.
7. The sale of alcoholic beverages or narcotic substances is strictly prohibited.
8. **Governing Law:** This Deed of agreement shall be governed by and construed in accordance with the laws of as applicable in the Itanagar Permanent Bench of Guwahati High Court or Session Court Yupia or CJM court Yupia or JMFC.
9. The bidder must ensure that the washrooms and lavatories remain clean, hygienic, and visitor-friendly at all times.
10. The opening and closing times of the cafeteria shall be strictly adhered to.
Opening Time: 8.00 AM (winter) and 9.00 AM (summer).
Closing Time: 4.00 PM (winter) and 5.00 PM (summer).
11. Hosting of parties or celebrations within the premises not permitted.
12. The department reserves the right to cancel the lease agreement without assigning any reason, either upon completion of the lease period or in the event of any violation of the terms and conditions.
13. The successful bidder will be responsible for compensating any damages or demolition of the property.
14. The successful bidder should submit list of staff to be engaged at Cafeteria with copy of ILP/Aadhaar / Election I card to the undersigned.
15. The rate of cafeteria items menu should be reasonable for the customers.
16. The successful bidder shall deposit the security amount of **Rs.60, 000/-** (Rupees sixty thousand) only in the form of Third Party FD in the name of Director of Research, **refundable** after expiry of the lease agreement.
17. The electric bill & water charges shall be paid by the lessee. Copy of Money receipt shall be submitted to the undersigned in every month.

Chairman
(Pisa Kachi), FAO
for Director of Research,
Govt. of A.P., Itanagar.

Digitally signed by

Pisa Kachi

Date: 25-04-2025 11:25:14